

POLICY MANAGER



MYTH

VS

FACT

Policy Manager is another policy website that I will have to keep track of.

Policy Manager is a cloud-based software that will serve as the official site for all UConn Health policies, procedures, protocols, guidelines, and other standards documents. Existing sites, including SharePoint sites, will eventually be decommissioned.

Policy Manager functions as a document management system that will save space, ensure documents are not duplicated across departments, make all documents searchable, protect your files, allow for collaboration on document revisions, and allow for sharing documents.

I don't need to use Policy Manager because I don't use policies in my role.

All workforce members must remain compliant with University policies. Policies are essential because they set clear expectations for employees, and help us understand our responsibilities and what we can expect from colleagues and management.

Policies and procedures provide a roadmap for day-to-day operations, help ensure compliance with laws and regulations, give guidance for decision-making, inform internal processes, and define roles, responsibilities, rights, and obligations. Complete the Policy Manager Training then visit UConn.ellucid.com to access policies.

Policy Manager is only for clinical operations and patient care.

The Policy Team is initially focused on getting clinical and administrative documents operational in the software, and Policy Manager currently has all clinical documents available. The Policy Team will continue to reach out to administrative units as well as research and academic leadership to continue the migration process.